

Telephone: +265 1 789 377/071  
Fax: +265 1 789 328  
E-mail: stpw@transport.gov.mw

All correspondences should be addressed to  
The Secretary for Transport and Public Works



In reply please quote No. ....

Secretary for Transport and Public Works  
Private Bag 322  
Capital City  
LILONGWE 3  
Malawi

## Request for Quotations (for Goods)

Procurement Reference Number: MTPW/IPDC/2025-2026/39

To: .....

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**Date: 20<sup>th</sup> August, 2025**

The Procuring and Disposing Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Procuring and Disposing Entity reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders except where modified by this Request for Quotations.

### SECTION A: QUOTATION REQUIREMENTS—

1. Description of Goods: **Supply and Delivery of Motor Vehicle Tyres for MG 257 AL for the Ministry.**
2. Quotation prices should be based on—
  - (a) for goods supplied from within Malawi; EXW – insured and delivered to the Ministry of Transport
  - (b) for goods supplied from outside of Malawi; CIP or DDP
3. The delivery period required is **7days** from date of order.
4. Quotations must be valid for **30 days** from the deadline for submission.
5. The warranty/guarantee offered shall be:
6. Quotations and supporting documents as specified in Section C must be marked with the Procurement Reference Number given above, and indicate your acceptance of the terms and conditions.
7. Quotations must be received, in sealed envelopes, no later than: **2:00pm on 25/08/2025**
8. Quotations must be returned to the Chairperson of IPDC: **IPDC Chairman, Ministry of Transport and Public Works Headquarters Room 41, Private Bag 322, Lilongwe**